

Appendix 1

Public Enforcement Notices served.

March 2026

Reference	Ward	Parish	Address	Notice Issued
*** No Notices Issued ***				

February 2026

Reference	Ward	Parish	Address	Notice Issued
EN/00631/25	Cherry Hinton		66 Teversham Drift Cherry Hinton Cambridge Cambridgeshire CB1 3JZ	Operational Development Notice

January 2026

Reference	Ward	Parish	Address	Notice Issued
EN/00321/25	Queen Ediths		48 Fendon Road Cambridge Cambridgeshire CB1 7RT	Remedial Notice

December 2025

Reference	Ward	Parish	Address	Notice Issued
*** No Notices Issued ***				

Appendix 2

Caseload statistics

These statistics relate to both South Cambridgeshire District Council and Cambridge City Council. The totals from the November report are included in brackets.

Total open cases	426	(454)
Cases in South Cambridgeshire	271	(300)
Cases in Cambridge City	155	(154)

New compliance referrals since 1st Jan 2026	177
Priority A	0
Priority B	6
Priority C	167
Waiting assignment	4

Of the 426 open cases, 33 are assigned to non-compliance team staff and relate to matters on strategic sites, or conditions on planning permissions where compliance is over seen by the strategic site officer, or relevant planning officer in conjunction with the compliance team where appropriate.

Compliance officer workloads (open files) are as follows:

Officer 1	102
Officer 2	87
Officer 3	69
Officer 4	48
Officer 5	29
Officer 6	28
Other	9

Open cases less than 6 months old	158	(158)
Cases within Cambridge City	63	(59)

Open cases by priority.

Priority A	0
Priority B	1
Priority C	62
Unassigned (new cases to be allocated)	2

Open cases more than 6 months old	268	(297)
Cases within Cambridge City	92	(63)

Open Cases by priority.

Priority A	
Priority B	9
Priority C	83

(all)

Cases older than 12 months	177	(141)
Cases older than 18 months	112	(84)
Cases older than 24 months	74	(50)
Cases older than 36 months	25	(18)

Cases closed 1st Jan to 31st March 2025

Cases within Cambridge City	205
	86

Reasons for closure

Total Closures	205
Not a breach of planning control	52
Not expedient to take action	17
Permitted development	10
Remedial works completed	15
Duplicate file raised	9
Planning permission already granted	0
Retrospective planning permission granted	7
Other department	13
Immune 4-year rule	2
Formal Notice complied with	1
Immune 10-year rule	3
Allowed at appeal	0

Cases closed by priority.

Priority A	1
Priority B	15
Priority C	189

Updates and Acknowledgements

Average time in days taken from receipt of a complaint by the compliance team to file creation and acknowledgement sent (where applicable) to customer 1st January 2026 to 31st March 2026. The target is 3 days.

Priority A	N/A
Priority B	0.20 days
Priority C	0.81 days

Average time to first site visit in days from allocation of case to the case officer 1st January 2026 to 31st March 2026. The target is Priority A - 1 working days, Priority B – 10 Working days. Priority C – 20 working days.

	Avg. Days	Percentage on target
Priority A	0	N/A
Priority B	1.8 days	100%
Priority C	1.9 days	98.9%